



YEAR 9 PARENTS' EVENING: THURSDAY 28th NOVEMBER - ONLINE (AND APPOINTMENTS BOOKED ONLINE)

Dear Parent/Carer,

I hope this letter finds you well. As you will be aware from the school calendar, we have the Year 9 Parents' Evening on **Thursday 28th November**. This important event will take place ONLINE and will allow subject teachers to update you on your child's current attitudinal and academic progress.

Some guidance to help you to sign up and make appointments for the Year 9 Parents' Evening via the School Cloud Parents' Evening booking system can be found on our website: <https://www.fernwood.school/parents/parent-apps>

To allow the evening to run smoothly, we ask all parents to adhere to the following guidance:

- Appointments can be made with your child's subject teachers between 3:30pm and 6:30pm
- **Appointments will "go live" from Wednesday 20th November at 6:00pm** to enable you to make your appointments in a timely manner.
- Please make all appointments using the guidance provided. **All appointments must be made by 11.00pm on Wednesday 27th November**. Appointments cannot be made on the day of the Parents' Evening
- Please request only one appointment per child for each subject. Appointments will last for five minutes, and staff will need to stick rigidly to time. If you wish to discuss your child's progress beyond the scheduled appointment time in school, you can contact the subject teacher at another convenient time.

If you would like an appointment with any key pastoral staff, please make this request via email by Monday 25th November at the latest. The member of staff will then contact you to organise a suitable time. Messages can be directed to the relevant members of staff from the following address: admin@fernwood.school

Thank you for your continued support and we look forward to "seeing you" ONLINE at the Year 9 Parents' Evening on Thursday 28th November.

If you require any additional information, please do not hesitate to contact us at school.

Yours sincerely,

Mrs M Morrill

Assistant Head Teacher - Key Stage 3 Lead

Mr Rothwell

Pastoral Team Leader - Year 9