



The Fernwood School

High Achievement with Care & Discipline for All"

Optional Private Instrumental Tuition



Private instrumental tuition and singing lessons are available at The Fernwood School. Lessons are 20 minutes long and can be either individual or paired (when a suitable partner is available), although **paired lessons are not available for piano tuition**. These lessons are entirely optional and additional to the music lessons provided as part of the school curriculum.

All instrumental lessons take place on a rotating timetable where students come out of their timetabled class for the tuition. For most instruments, the lesson will be on the same day each week but at a different time, meaning that it is not always the same lesson that a student comes out of to receive tuition. Due to the number of students who take up this opportunity, it is not possible to fix a lesson at a particular time, such as lunch or break.

We do have a small number of instruments available for loan. If your child is likely to need one of these, please check in advance that one is available as we have a limited supply. If one is not available you will need to hire one privately or purchase an instrument. We can usually organise loan instruments through Nottingham Music Hub which have a hire charge of £7.50 per instrument per academic year.

Lessons are charged on a termly basis with three equal payments to be made via the online payment system in advance of the term, covering a total of 33 occasions when a teacher will be present to teach the lesson. We do everything we can to ensure that your child understands the timetable, but regrettably, lessons missed due to forgetfulness will be charged for.

To sign up for lessons starting in September, please **email a copy of the completed contract to j.crabtree@fernwoodschool.org.uk no later than Friday 7th July. The contract is to receive lessons for the whole academic year of 2023/24. It is not possible to withdraw from this contract part way through the academic year.**

Payment for the first term of lessons must be made by the 15th September 2023 via the online payment system.

The cost of lessons is:

Individual 20 minute lesson - £13 per session, £143 per term (£429 for the contract period)

Paired 20 minute lesson - £9 per session, £99 per term (£297 for the contract period – it is not possible to receive paired tuition for piano)

If you have any queries, please contact Mr J Crabtree – Head of Music.

j.crabtree@fernwood.school



Contract for Provision of Private Instrumental Lessons Academic Year 2023-24

I am applying for (**Student Name**) _____ (**Tutor Group Sept 2023**) _____
to receive private instrumental or vocal tuition on (**instrument**) _____
for the academic year until the end of the summer term in July 2024.

Has your child previously had tuition?

If yes, please indicate for how long and/or if any graded exams have been taken

I understand that I am committing to pay for lessons for the whole academic year and that it will not be possible to cancel the lessons part way through the academic year. The only exception to this is for students in Year 11 where pupils can finish at Easter or the summer half term due to study leave and examinations.

Lessons will be charged termly in advance at a cost of: (**please tick to indicate your choice** –
paired lessons may not be possible in the event of a suitable tuition partner not being available)

Individual 20 minutes - £143 per term (£13 per session)

Individual 30 minutes (for advanced (Grade 5+ students) by negotiation) - £198 per term (£18 per session)

Paired 20 minutes - £99 per term (£9 per session)

It is expected that full payment will be made by the 1st Friday of the autumn term and before the start of the spring and summer terms via the online payment system. Lessons will be suspended if payments are not made within these timescales. Non-payment will result in exclusion from other paid trips/activities until full payment has been received in full. Adjustments to the bill will only be made in the unlikely circumstance that a teacher has not been present to teach the pupil on at least 33 occasions in the school year.

As a school, we commit to:



Provide a minimum of 33 occasions in the school year where a teacher is present for the lesson – if a student misses a lesson due to an exam or visit, this is not counted towards this total although a conversation with the teacher in advance can often avoid this. Absence due to student illness or forgetfulness will count towards the total.



Provide clear timetables so that students know when the lessons will take place



Prepare and enter students for grade examinations when appropriate and desired by the student.



As a parent/carer, we ask that:



You encourage practice at home



You encourage participation in school musical ensembles



You assist in the smooth delivery of lessons by helping to ensure that students have instruments and music when required. **INSTRUMENT CASES MUST BE CLEARLY LABELLED WITH THE NAME OF THE STUDENT.**



You assist the administration of the lessons by making payment on time

The Agreement

I (*Parent/Carer name*) _____ agree to pay for instrumental tuition for (*student name*) _____ **for the entire academic year until July 2023** and that this will cover a minimum of 33 occasions where the teacher is present for the lesson.



I understand that it is **not possible to give notice to stop lessons before July 2023** and I am still liable for the fees should my child stop attending lessons.



I agree to make full payment for each term in advance of the start of each term via the online payment system, which is the school's online payment system.



I understand that the yearly charge is split into three equal amounts charged termly, regardless of the number of weeks in each particular term.

I would like to hire an instrument and I understand that this may cost £7.50 for the academic year and would be paid via the online payment system. Limited availability of some instruments may mean this service cannot be provided. We will contact you if this is the case. PLEASE NOTE – we are not able to arrange loans of guitars, drums or keyboards.

In order to provide tuition and enter students for exams, at times it is necessary to share their name, date of birth, instrument, grade and any special educational needs with our individual peripatetic instrumental teachers, Nottingham Music Tuition, Nottingham Music Hub, Associated Board of the Royal Schools of Music, Trinity Guildhall and Rock School.

Signed: _____ Date _____

Contact Number: _____

Email: _____

A payment option will be set up on the school's online payment system which will allow you to make the termly payments within the timelines indicated on the online payment system.

Please return the completed form to Mr J Crabtree (j.crabtree@fernwood.school).