



The Fernwood School

High Achievement With Care and Discipline for All

Goodwood Road, Wollaton, Nottingham, NG8 2FT

Headteacher: Mr Paul Burke (Mr Chris Gell - from Sept 2023)



Induction

The Transition Process

A very warm welcome to The Fernwood School. We know it is a very important time for you and your child. It is the beginning of your child's journey at The Fernwood School. It is our priority to make sure your child settles quickly and feels happy in school and is motivated to learn. Please encourage your child to make the most of all opportunities offered and we hope you will work closely with us for a positive start.

The following staff have an important role in helping your child settle quickly and happily into The Fernwood School.

Mr Longshaw	Pastoral Leader Year 7
Mr Campbell	Assistant Pastoral Leader Year 7
Mrs Morrill	Assistant Head Teacher – Behaviour, Key Stage 3, Transition
Mrs Prentice	Acting SENCO
Mrs Victoria Steans	SENCO (From September 2023)



There will be 305 students in your child's year group, and they will join us from many different primary schools in Nottingham and Nottinghamshire. The transition and induction process includes very close liaison with all primary schools in order to transfer crucial information to support students in moving into Year 7 - including 1-1 meetings face-to-face with Year 6 teachers, or 1-1 conversations on the phone, or via Microsoft Teams to talk about the needs of individual students.

Important Diary Dates

Year 6 Induction Days

Tuesday 11th July 2023 & Wednesday 12th July 2023: 8:25am to 3:00pm

Students should wear their normal school uniform with trainers so they can take part in team building activities. They must bring:

-  A bag to carry their pencil case containing pens and pencils.
-  A packed lunch. If students are eligible for free school meals, parents/carers must phone school and speak to Mrs A Hopkinson (so that a lunch can be ordered).

Parents'/Carers' Meeting

Wednesday 12th July 2023, 6:00pm to 7:15pm

Meet in Main Hall for a welcome with the Head Teacher Mr Paul Burke - followed by a meeting with your child's tutor. You will have the opportunity to meet your child's tutor and to go through key expectations for welcoming your child and to ask any questions.

Autumn Term begins

Tuesday 5th September 2023: 8:25am

First day of term! Year 7 & Year 10 will be the only year groups in school on this day and this will give Year 7 time to settle in. It also gives them the opportunity to understand some of the school routines particularly lunch arrangements. On the first day of term students will need to meet on the main yard/main hall just as they did on the Induction Days.

Year 7 will also have a visit to Sherwood Pines in their first term to get to know their new tutor groups.

In addition, there will also be an important Parent/Tutor afternoon/evening in November where parents/carers will be invited into school to discuss how their child/children have settled in.

Uniform/PE Kit

Please refer to the Uniform Policy on our website where you will also find stockist information and contact details.

<https://www.fernwood.school/parents/uniform>

We will be hosting a “Pop Up Uniform Shop” by our stockists on 1st August 2023 10am - 1pm. There will also be an opportunity to buy preloved uniform (recycled, good quality uniform and PE kit) in the Main Hall on 1st August 2023 5.00pm - 6.30pm.



Arbor

Arbor is our management information system, and organises all of our communication, payments, reports, permission slips, and behaviour and rewards information (both positive and negative) This is accessible to all parents and students as a smart phone app available here:

<https://apps.apple.com/gb/app/arbor/id1448707412>

https://play.google.com/store/apps/details?id=com.arboeducation.parentapp&hl=en_GB&gl=US

Log in details will follow.

Communication

For school letters and general information we will primarily contact you via the Arbor App which is our primary method of communication. This will also email you a copy of the message. We will occasionally send out urgent information via text message. Alongside this, we actively promote what our children are involved in via our various social media accounts, where we endeavour to give parents insight into what their children are involved in whilst at school.

<https://www.facebook.com/fernwoodsch>

Key information and letters are also on the school website.

If you change your contact details at any time, please let the school know as soon as possible.



Cashless School

Arbor manages payments for lunches, trips and resources for school. Even if your child does not purchase lunches at school, you will need to make trip and other payments online. We will update you in further detail nearer the start of the new term in regard to this.

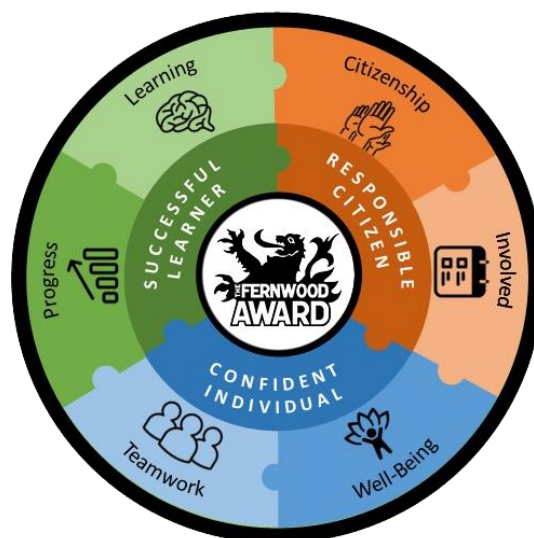
With regard to food purchases, we offer the following daily spend limits to help prevent students overspending. These limits are currently £6.00 daily limit including a £3.00 breaktime spend limit. Minimum £3 remaining plus any unspent at break can be used at lunch to the maximum daily limit.

The Fernwood Award

The Fernwood Award is designed to encourage all students to develop their wider skills and participate in diverse activities.

There are five progressive levels of the programme which when successfully completed lead to a Bronze, Silver, Gold, Platinum or Head Teacher's Award. Students are credited through the normal school rewards system and enhance this through their involvement in opportunities & challenges provided in school and beyond.

The Award is divided into 6 categories. Students have to successfully acquire points in all categories and a grand points total to achieve the award. Parents and children can monitor their progress via the Arbor app, and also via weekly emails.



The award shows a willingness for individuals to go “the extra mile” to become Successful Learners, Confident Individuals and Responsible Citizens. Students develop new skills, broader life experiences and a wide range of personal attributes which will stand them in good stead for the rest of their lives. The award demonstrates to future employers and educational institutions that the awardee has a balanced all-round skills-set and competencies to complement formal academic qualifications.

Microsoft Teams

Microsoft Teams is an online learning environment where teachers share Home Learning, resources and other learning material with students.





Home Learning

Students need to form the expectation and habit of working regularly at home. This begins in Year 7 with home learning and will eventually be swapped for revision in readiness for assessments, examinations and of course GCSEs. It is far easier to form these habits at the start of secondary school, aged 11, than after three years, age 14. The time spent working outside of lessons is vital to students embedding the skills that are being learnt during their contact time with their teacher. That said, home learning is also an opportunity to build a love for a subject and allows students to dig deeper into a topic.

Students during their KS4 years will not be able to retain the pre-requisite knowledge without re-visiting this knowledge outside of lessons, and these habits of continuing their learning outside of the classroom need to be formed gradually. Home learning will always have one of these 4 purposes: Retrieval, Consolidation, Flipped Learning or Revision.

Microsoft Teams is the backbone of how we set home learning for all students. Setting work in this way ensures that your child has clarity over what is being asked of them, and in many cases, it will also include resources to assist them with the work.

Microsoft Teams also enables many other facilities in addition to home learning such as:

-  Access to course files and broader materials
-  Sharing of information and links
-  Sharing of examples of what is required
-  Remote learning (if needed)

As a parent you will receive a weekly digest of the work set to your child via your primary email address sent every weekend, but will not be able to access the work directly.

Home Learning Club in School

There are opportunities for students to do Home Learning in school. The Home Learning club will be able to meet in the library and in computer rooms. Rewards are given to celebrate the number of sessions attended. Students can also access specialist help from each department at lunchtimes.

The Home Learning club usually takes place on Tuesdays/Wednesdays/Thursdays after school. Key staff from different departments and support staff are available to support students during the Home Learning sessions.












The School Day

We expect students to be on the school site by **8:20am until 3:00pm**

A variety of activities/clubs will take place after school depending on the extra-curricular timetable.

A full timetable for your child will follow.

Subjects in Year 7:

-  English
-  Mathematics
-  Science
-  Personal Development
-  Design Technology
-  Modern Foreign Language
(FERNWD—French)
-  (SHCMTY—German)
-  Information Technology
-  Art
-  Drama
-  Music
-  History
-  RE
-  Geography
-  Physical Education





School Routines

A good start in the first few weeks of term is extremely important. It helps to reduce stress! Help your child to establish a routine whereby the school bag is packed each evening and home learning tasks are completed and ready to hand in.

Place a copy of your child's timetable in a strategic place in the home.

Absences

Please either use the Arbor app to notify us, or ring the school on **01158700698** to leave a message on the first day of your child's absence with the following information: -

-  Child's full name and tutor group
-  Reason for absence

When your child returns from an absence of more than one day, please make sure you complete a parental slip in the "Absence Notes" page in your child's student planner.

Attendance














We expect high attendance at Fernwood which we look at on a weekly basis. Your support in this matter is greatly appreciated. We aim for 96-100% attendance for all students at The Fernwood School.

Holidays

Term time holidays cannot be authorised. We expect that all holidays are taken in the official school holiday periods.

Essential Equipment

The following needs to be brought in every day:

-  Black pen (2) and spare pen
-  Purple pen
-  Green pen
-  Ruler
-  Rubber
-  Pencil
-  Compasses
-  Pencil sharpener
-  Selection of colouring pencils
-  Glue Stick
-  Angle measurer/protractor
-  Scientific calculator
-  Reading Book



Personal Property

All equipment and clothing should be clearly labelled including PE kit using your child's full name.

Mobile Phones

Mobile phones are not allowed in school, this is a very clear school rule. Please ensure your child does not bring their mobile phone into school. Regular random bag checks will be carried out by the Senior Leadership Team and key staff.

Students can expect to receive a 2-hour C3 Senior Leadership Team Detention if they bring a mobile phone into school.

Lost Property

In the event of property being lost students will be encouraged to retrace their steps prior to losing a specific item. If this is not successful students need to check whether items have been handed in at student reception.

Personal Appearance

We expect full school uniform to be worn every day with students clean and tidy in their appearance. Coats must be plain black (no large logos) and trousers must be plain black tailored (suit type). Skinny fit trousers, jeans, cords, tracksuits, leggings, jeggings and any other fashion style trousers are not

permitted. No jewellery, nail varnish, false nails or make-up is to be worn, including no false eyelashes. Trainers can only be worn in PE lessons or organised games sessions at lunch.

Our Ethos/Manners/Behaviour

We expect all students to be polite and respectful to everyone. We have a Code of Conduct and students will be made aware of this in September. Fernwood students are:

- ✓ Respectful
- ✓ Responsible
- ✓ Ready to Learn
- ✓ Safe

We have very high expectations of behaviour to support the best climate for learning and achievement for all students across the school.

The Fernwood Behaviour Non-negotiables are:

- **RESPECT** - all students are expected to be respectful, polite, and courteous at all times.
- **DISCIPLINE AND ROUTINES** - all students are expected to follow classroom instructions/behaviour and school routines immediately and politely - without question.
- **UNIFORM** - all students are expected to have impeccable uniform.
- **PUNCTUALITY** - all students must arrive on time to school and be punctual to tutor time and all lessons.

Social Media

The school will not intervene with issues between students that arise on social media or web spaces unless this causes a direct problem in school. Where direct problems have arisen in school the school will seek information from parent(s) / carer(s) to ask for their support in ensuring this is not repeated thus preventing further upset of students and families and wasting staff resource.

If there are issues between students on social media, we advise parents to click the 'report abuse' button and shut down the social media account.

Lunch

Students can have either a packed lunch or meal in the school dining room. The "meal of the day" is £2.80. Routines for lunch will be explained by tutors in September.

Further Information

Further details, and greater clarity on the above can be found via our website. www.fernwood.school