



Ref: MMO May 2023

Dear Parent/Carer

**Year 7 Parents' Evening Thursday 22nd June**

**WILL TAKE PLACE ONLINE – Appointments also booked online**

I hope this letter finds you well. As you will be aware from the school calendar, we have a Year 7 Parents' Evening scheduled in the third week of next half-term. **The date for this Parents' Evening is Thursday 22nd June.** This important event will allow subject teachers to update you on your child's attitudinal and academic progress, so we strongly encourage all parents and carers to attend.

**The Parents' Evening will TAKE PLACE ONLINE AND APPOINTMENTS WILL ALSO BE BOOKED ONLINE** via a new online system School Cloud. Please use the following link <https://www.fernwood.school/parents/parent-apps> or go to the school website.

The new tile on our website "Parent Apps" gives you all the information needed to support the smooth transition to using this School Cloud system for Parents' Evenings. Please see the guidance "School Cloud Parents' Evening".

To allow this Year 7 Parents' Evening to run smoothly, we would like all parents to adhere to the following guidance:

- To make all appointments online using the guidance provided. All appointments must be made by Tuesday 20<sup>th</sup> June 23.00 hrs. Appointments cannot be made on the day of the Parents' Evening.
- To request only one appointment per child for each subject.
- **Parents/carers will meet with staff online for their appointments.**
- **Appointments online will last for five minutes - the new School Cloud system will enforce this.**
- If you wish to discuss your child's progress beyond the scheduled online appointment, you can contact the subject teacher at another convenient time.

Appointments can be made with your child's subject teachers between 3:30pm and 6:30pm.

Should you wish to speak with other key pastoral staff - Ms Rowe - Pastoral Leader Year 7, Ms Carter - Assistant Pastoral Leader Year 7, or Mrs Morrill - Assistant Headteacher in charge of Behaviour and KS3 please contact these staff directly in school to make an appointment to speak or meet at a mutually convenient time.

Thank you for your continued support and **we look forward to "seeing you" online on Thursday 22nd June.** A message will be sent to alert you to the online booking system being open - this will be from Monday 5<sup>th</sup> June at 18.00 hrs.

If you require any additional information, please do not hesitate to contact us in school.

Yours sincerely

Mrs M Morrill  
Assistant Headteacher KS3

Ms Rowe  
Pastoral Leader Year 7

**High Achievement with Care & Discipline for All**