



**YEAR 8 PARENTS' EVENING: TUESDAY 25th April - IN PERSON
APPOINTMENTS TO BE MADE ONLINE**

Dear Parent/Carer,

I hope this letter finds you well. As you will be aware from the school calendar, we have the **Year 8 Parents' Evening on Tuesday 25th April. This important event will take place in person with appointments made online** and will allow subject teachers to update you on your child's attitudinal and academic progress.

Some guidance to help you to sign up and make appointments for the Year 8 Parents' Evening via the Arbor Parent App can be found on the links below:

- [Log into the Parent Portal and the Arbor App](#)
- [Booking Guardian Consultations](#)

To allow this Year 8 Parents' Evening to run smoothly, we ask all parents to adhere to the following guidance:

- Please make all appointments using the guidance provided. **All appointments must be made by Sunday 23rd April.** Appointments cannot be made on the day of the Parents' Evening.
- Please request only one appointment per child for each subject. Appointments will last for five minutes and staff will need to stick rigidly to time. If you wish to discuss your child's progress beyond the scheduled appointment, you can speak to the subject teacher at another convenient time.

Appointments can be made with your child's subject teachers between 3:30pm and 6:30pm. If you would like an appointment with any key pastoral staff, please make this request via email by Friday 21st April at the latest. The member of staff will then contact you to organise a suitable time. Messages can be directed to the relevant members of staff from the following address: admin@fernwood.school

Parents' Evening appointments will "go live" from 18.00 on Monday 17th April to enable you to make your appointments in a timely manner. We will notify you via email to confirm the appointments are now "open". Appointments will "close" on Sunday 23rd April at 23.00.

Thank you for your continued support and **we look forward to seeing you in person at The Fernwood School for the Year 8 Parents' Evening on Tuesday 25th April.**

If you require any additional information, please do not hesitate to contact us at school.

Yours sincerely

Mrs M. Morrill
Assistant Head Teacher - Behaviour and Key Stage 3

Mr P Walker
Pastoral Team Leader - Year 8

Mrs N. Churchward
Assistant Pastoral Leader - Year 8

High Achievement with Care & Discipline for All