Company Registration Number: 07597390 (England & Wales)

## THE FERNWOOD ACADEMY TRUST

(A Company Limited by Guarantee)

**Annual Report and Financial Statements** 

For the year ended 31 August 2020

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#### **Reference and Administrative Details**

#### Members

Mr C Gregory

Mr A Hunt

Mr P Irons

Mr A Ishaque

Mrs E Jackson (resigned 29 January 2020)

Ms A Smart-Gosrani

#### **Trustees**

Mr P Irons, Chair1

Mrs E Jackson (resigned 29 January 2020)

Mrs U Afzal

Dr S Ahmad

Mr N Capon (appointed 13 February 2020)

Mr M Blatchly1

Mr R Burnet (resigned 14 July 2020)

Mrs C Donaldson (appointed 25 September 2019)

Mr S Deadman-Corsie1

Mr C Gregory1

Mrs R Hudlin1

Mr A Hunt, Vice Chair1

Mr A Ishaque

Mr N Jackson1

Mr L J Mead

Mrs K Shale (resigned 4 December 2019)

Ms A Smart-Gosrani

Mr A Hicks (appointed 25 September 2019)

Mr P A Burke1,2

Mr K Beswick

Mrs R Bennett

Mrs A Hopkinson (appointed 25 September 2019)

Mr S Graves (appointed 13 February 2020, resigned 3 September 2020)

- <sup>1</sup> members of the Finance and Audit Committee
- 2 no longer members subsequent to the year end but continue to attend meetings

## Company registered number

07597390

#### Company name

The Fernwood Academy Trust

### Principal and registered office

The Fernwood Academy Trust, Goodwood Road, Nottingham, Nottinghamshire, NG8 2FT

### Company secretary

Mr P Robinson

# Reference and Administrative Details (continued) For the year ended 31 August 2020

## Senior management team

Mrs M Morrill, Assistant Principal Mrs J Eldridge, Deputy Principal Mr D Rowe, Senior Deputy Principal Mrs A Cannon, Assistant Principal Mr P A Burke, Principal Mr M Hughes, Assistant Principal Mr S Crandley, Assistant Principal

## Independent auditors

Smith Cooper Audit Limited, 2 Lace Market Square, Nottingham, NG1 1PB

#### **Bankers**

Lloyds TSB, Old Market Square, Nottingham, Nottinghamshire, NG1 6FD

## Governors' Report For the year ended 31 August 2020

The Governors present their annual report together with the financial statements and auditors' report of the charitable company for the 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a Governors' report and a directors' report under company law.

#### Structure, governance and management

#### a. Constitution

The Academy is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum of Association is the primary governing document of the Academy.

The Governors of The Fernwood Academy Trust are also the directors of the charitable company for the purposes of company law.

The charitable company is known as The Fernwood Academy.

Details of the Governors who served during the year, and to the date these accounts are approved are included in the reference and administrative details on page 1.

### b. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### c. Governors' indemnities

During the period, an indemnity from the Charitable Company was available to the Governors against liabilities that might be incurred by them in defending proceedings against them in respect of the affairs of the Charitable Company. The indemnity is subject to the provisions of the Companies Act and is set out in the Articles of Association. The Trust has purchased Academies Risk Protection Arrangement (RPA) which covers Governors Liability Insurance with unlimited indemnity, the RPA also covers staff.

# Governors' Report (continued) For the year ended 31 August 2020

## Structure, governance and management (continued)

### d. Method of recruitment and appointment or election of Governors

The Governors (other than associate governors) are directors of the charitable company for the purposes of the Companies Act 2006 and trustees for the purposes of the charity legislation.

The term of office for any Governor shall be 4 years, save that this time limit shall not apply to the Principal. Subject to eligibility any Governor may be reappointed or re-elected.

Details of the Governors who served throughout the year except as noted are included in the reference and administrative details on page 1.

During the period under review the Governing Body held 6 meetings.

The articles of association state that:

- The Trust can appoint 1 Governor,
- The Local Authority appoints 1 Governor,
- The Governing body appoints 2 Partnership Governors and 5 Community Governors,
- 7 Governors are elected Parent Governors,
- 3 Governors are elected Staff Governors.
- 3 further co-opted governors can be appointed by the Governing Body,
- The Principal is an ex-officio Governor.

## e. Policies adopted for the induction and training of Governors

The training and induction provided for new Governors will depend on their existing experience. In brief, appropriate training and support is provided to Governors throughout their membership in appropriate areas, for example, induction, or specific areas such as pupil discipline, finance, complaints and admissions. This programme is supplemented by structured Governor visits, including giving Governors a chance to meet staff and students and tour the school. All Governors are provided with copies of policies, procedures, minutes, accounts, budget and other documents that they will need to undertake their role as Governor.

#### f. Organisational structure

The Governing Body normally meets 6 times each year. The Governing Body establishes an overall framework for the governance of the academy and agrees membership of committees. It receives reports from its committees for approval. It monitors the activities of the committees through the minutes of their meetings. It also establishes the terms of reference for its committees.

The Governing Body is responsible for setting strategy and general policy, adopting an annual plan and budget, monitoring the academy's use of funds and making major decisions about the direction of the academy, capital expenditure and senior staff appointments.

The Principal has responsibility for the day to day management of the academy. The Principal is the accounting officer.

## g. Arrangements for setting pay and remuneration of key management personnel

The pay policy does not discriminate between key management personnel and other teaching staff and is based on performance management in line with pupil progress and outcomes. The main parameters used for setting key management personnel salaries are national teacher pay and conditions guidance, job responsibilities and experience.

### Governors' Report (continued) For the year ended 31 August 2020

### Structure, governance and management (continued)

### h. Trade union facility time

### Relevant union officials

Number of employees who were relevant union officials during the year	3
Full-time equivalent employee number	3

### Percentage of time spent on facility time

Percentage of time	Number of employees	
0% 1%-50% 51%-99% 100%	3 - - -	
Percentage of pay bill spent on facility time	£000	
Total cost of facility time Total pay bill Percentage of total pay bill spent on facility time	- - -	%
Paid trade union activities		
Time spent on paid trade union activities as a percentage of total paid facility time hours	•	%

### Objectives and activities

### a. Objects and aims

The principal object of The Fernwood Academy Trust is to advance, for the public benefit, education in the United Kingdom, in particular (but without prejudice to the generality of the foregoing) by establishing, maintaining, carrying on, managing and developing a school offering a broad curriculum with a strong emphasis on care and discipline. In setting our objectives and planning our activities the Governors have given careful consideration to the charity commission's general guidance on public benefit.

In accordance with The Fernwood Academy Trust's funding agreement, arrangements are made to meet the conditions of grant on such matters as admissions, exclusions, arrangements for pupils with special educational needs (SEN) and the curriculum.

# Governors' Report (continued) For the year ended 31 August 2020

### Objectives and activities (continued)

#### b. Objectives, strategies and activities

The Fernwood Academy Trust's main strategy is encompassed in its vision and ethos which is to ensure that the academy is one where everybody will achieve the highest standards. In particular we aim to:

- challenge every pupil to raise their aspirations and excel in academic achievements
- instil in pupils the values and characteristics necessary to become successful, confident and responsible members of society
- teach pupils the values of self-discipline, resilience and endeavour in order to become life-long learners
- prepare pupils to participate in and contribute to a society with ever changing scientific, technical and international needs.

To this end, the activities that will be provided include those to:

- establish a broad, balanced and innovative curriculum which integrates theory, practice and has enterprise and 'learning by doing' at its core
- be relentlessly focused on developing the potential of all students, helping them learn for themselves and then support others
- · foster creativity and initiative, encouraging everyone to aim for excellence in all they do
- build pride by valuing each and every individual and equipping them to take responsibility for their own actions
- provide a range of additional enrichment activities for every student beyond the normal academy day
- build strong partnerships with parents, carers, employers and the local community, with the academy becoming a centre of learning for the local community
- work with a range of partners, including business, together with further and higher education to enhance the curriculum, provide work placements and to build strong employability skills
- recruit, retain and develop high quality, enterprising and open minded staff that are positive, cooperative and contributing members of the local community and make best use of existing and new staff expertise
- make extensive and innovative use of well-designed ICT to engage learners and improve teaching and administration.

### c. Public benefit

In setting objectives and planning for activities, the Governors have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'. The main public benefit delivered by The Fernwood Academy Trust is the maintenance and development of a quality education by the school. It is the Governors' aim to deliver outstanding learning to all its students during the journey of improvement towards excellence.

### d. Equal opportunities policy

The Governors recognise that equal opportunities should be an integral part of good practice within the work place. The Fernwood Academy Trust aims to establish equal opportunities in all areas of its activities including the creation of a working environment in which the contribution and needs of all people are fully valued.

# Governors' Report (continued) For the year ended 31 August 2020

### Strategic report

### Achievements and performance

### a. Key performance indicators

This is Fernwood School's ninth annual report since converting to academy status on 1st May 2011. The reporting year was dominated by the closure of the school towards the end of the 2020 spring term necessitated following the Covid-19 pandemic. In the circumstances, the narrative of this report is very different from those of previous years and the following overview of achievements, developments and proposals is therefore presented:-

#### Governance

DfE guidance was clear that school governance would not be suspended during the school closure and that it was for individual Trusts/Governing Bodies to determine appropriate arrangements to ensure such governance continuity.

The Chair of the Governing Body, the Head Teacher and the Company Secretary met prior to the school closure to consider a way forward in this respect. Taking into account DfE guidance and the advice of the National Governors Association (NGA), the following interim governance arrangements were implemented which it was felt were reasonable in all the circumstances in order to continue governance accountability and to be able to respond to the likely changing circumstances surrounding the school closure in an agile manner:-

- The Governing Body Scheme of Delegation for 2019/20 was revised in order to enable the Chair of the
  Governing Body, in consultation with the Chairs of the Pupils and Personnel and Finance and Audit
  Committees and the Head Teacher, to take urgent decisions before a formal meeting could be convened.
  Any such actions to be reported to the first available Trust/Governing Body meeting (in the event only a
  very small number of urgent decisions were made).
- In accordance with the DfE/NGA advice referred to above and the content of the Trust Articles of Association, it was decided to hold meetings during the school closure on a virtual basis. Due to the school closure announcement taking place just prior to a scheduled Governing Body meeting on 25th March 2020, this meeting was (exceptionally) conducted through email correspondence.
- Thereafter, it was determined that it would be more efficient to conduct virtual business via Trust Members (rather than the large Governing Body of over 20 members). General Meetings of the Trust were, therefore, held in May and July 2020.
- Agenda content of the virtual Trust meetings was informed by the DfE/NGA advice referred to, namely business continuity arrangements (finance, staffing, site and noting any urgent decisions taken) and monitoring key areas of activity (the care of vulnerable children and those of key workers, support to parents with home education and monitoring pupil and staff wellbeing). Later added to this essential list of items was Governor review of the Head Teacher's proposals for partial re-opening of the school for year 10 pupils in the summer term and then full re-opening plans for September 2020.
- Papers for all General Trust meetings were provided to all Governors prior to meetings in order that
  Governors were aware of issues and had the opportunity to raise questions in advance for report to the
  meeting. Minutes of Trust meetings were circulated to all Governors. In addition, the Head Teacher
  maintained communication with all Governors on the changing guidance and practice issued by the DfE
  throughout the spring and summer terms with a series of information bulletins.
- Although the decision was taken to cancel the summer term meeting of the Pupils and Personnel Committee, meetings of the Finance and Audit Committee were held on a virtual basis to ensure that financial accountability arrangements were maintained during the closure.

Prior to the school closure, well established governance arrangements continued to be operated including:-

 6 formal Board meetings scheduled for the year, supported by a Committee structure. The Governing Body continued to operate as a strong corporate body. Some membership turnover took place in the year and the Governing Body has been able to successfully recruit to vacancies by appointing suitably skilled and experienced persons.

# Governors' Report (continued) For the year ended 31 August 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

- The Governing Body continues to feel that it is well led by its Chair who maintains a good working
  relationship with senior leadership at the school, continuing to hold regular business meetings with the
  Head Teacher.
- A renewed focus on Governor visits was made during the year following consideration of the revised leadership and management section of the school SEF in September 2019. This review saw appointments made to most Governor link positions, with agreed formal procedures for visits and reporting back to the Governing Body following visits. A formal programme of Governor monitoring visits was held in November 2019, with visits made covering all aspects of school provision. Some follow-up visits were made prior to future visits being held in abeyance during the school closure.
- The Pupils and Personnel Committee carried out a formal review of the operation of the visits (coming to the conclusion that in overall terms the arrangements had worked well) and agreed that in future a mixed approach of a discrete week in the school calendar together with scope for individual visits where felt beneficial was the most appropriate way forward.
- Governor challenge in holding the Head Teacher to account continues to be a firm feature of all meetings
  and challenges and questions are recorded in all minutes. Governor impact in the reporting year can be
  evidenced through the revised approach to visits, the arrangements for governance continuity during the
  school closure and the rigour applied to fiduciary duties, all referred to at some point in this report.
- In addition, it was agreed to subscribe to the NGA for 2020 to enable Governors to have access to a wider range of governance related information and advice.

### **School Standards**

- Last year's report provided draft outcomes for 2019 GCSE results. The Governing Body was advised of
  revised, firmer, figures later in the year. The average Attainment 8 figure for 2019, was 52.46 and the
  Progress 8 for 2019 improved to +0.27. This was the school's best performance since the new accounting
  measures were introduced in 2016. Outcomes for disadvantaged students were in the top 20% of schools
  nationally for progress for such students.
- Due to the school closure, formal GCSE examinations for 2020 were cancelled and result outcomes were based on teacher assessments. The information below sets out how this process was approached in school.
- Following guidance from the Examination Boards the school's centre undertook a three-stage process to generate school centre assessment grades and a rank order of general qualifications. Details of each stage are provided below.

### Stage One

Teaching staff provided Teacher Assessed Grades (TAGs) for each student they taught indicating the grade they believed each student was most likely to achieve in their examinations. The estimation was based on their professional knowledge, understanding and judgement of the assessment structure, awarding criteria and each student's performance using a range of evidence, including:

- Non-examined assessments (where applicable)
- Mock Examinations (when applicable)
- Classwork and homework
- Attitude and engagement within the learning environment
- Internal assessment trackers and data analysis tools
- Commitment to, and completion of, revision including attendance at the additional revision sessions provided since January

Governors' Report (continued)
For the year ended 31 August 2020

### Strategic report (continued)

### Achievements and performance (continued)

### Stage Two

A series of departmental meetings were held to ensure all grades were agreed between all the subject teachers within a subject. Departments used a subject specific data analysis tool to set and review a rank order for grades within each grade threshold. For example, all students estimated to achieve a grade three were rank ordered by the student considered the most secure in the grade down to the student considered the least secure in the grade. The order was created using a wide range of evidence available to the teaching staff (as per Stage One) and the rank order was agreed by all teachers within a subject. The same tool provided an analysis on how the TAGs compared to the actual results the subject achieved in the previous year under the previous cohort (Key Stage 4 results 2019).

Following the guidance provided by the examination bodies, each subject assessed whether the performance of their TAGs was reasonably similar to the historic performance of the subject. Taking into account performance trajectories, and any significant variables that could impact on subject performance, subject leaders moderated any significant variations. Where changes were made the supporting evidence for the original predicted grade and rank were reviewed on an individual basis. The school internally analysed the accuracy of its predictions each results season as part of a strategy to improve the accuracy of staff. Leadership knew from historic data that most (i.e. the highest proportion) school predictions are accurate, but there is are a sizable proportion of predictions each year that are above or below the result. This was a factor considered when moderating significant variations between TAG performance and historic performance.

Once all predicted grades, grade ranks and moderations had been agreed within a subject the subject leader then completed and submitted a 'Teacher Assessed Grades – Subject Evidence and Reflection' document which was reviewed by the Head of Department and shared with the Senior Leadership Team. The document elaborated on the evidence used to set the predicted grades and grade ranks, and reflected on the performance of the cohort and any significant factors that should be taken into consideration.

#### Stage Three

A team of data and performance leads within the Senior Leadership Team analysed all predicted grades, grade ranks, and evidence and reflection documents. This level of analysis considered whole school performance and subject level performance both present and past. It was conducted with an open dialogue with subject leaders and any exceptional performances, whether at a subject level or a student level, were explored.

Once this level of analysis was complete, and it was agreed by the whole team that the predictions were objectively set and as accurate as possible, the Head of Centre, Paul Burke, was presented with a summary of the findings. The Head of Centre then reviewed all predicted grades and grade ranks and, once satisfied with the accuracy and validity of the data, signed it off to become the school's centre assessment grades and rank order of general qualifications. This data was then submitted to the examination bodies.

At the time of writing a small number of non GCSE exams have yet to be returned from the exam boards. 2020 results, using 2019 coefficients gave an Attainment 8 score of 55.54 and a Progress 8 score of 0.45.

### **School Finances**

- The Governing Body was again pleased to receive a clean audit in 2018/19 with no significant findings
  identified by the external auditors. Internal audit reports in the period also continued to find no significant
  issues (in all cases the minor issues noted were drawn to the attention of staff, for example in keeping
  records of monies collected). The carry-forward into 2019/20 was confirmed at £1.657m.
- Termly reviews of both the in-year revenue budget and the projections of the medium term financial plan
  enabled the Governing Body to continue its focus in maintaining the Academy's financial position due to
  continuing pressure on the school budget, a pressure exacerbated by the school closure and,
  subsequently, the partial re-opening to year 10 pupils. Such reports were accompanied by further papers
  on the Trust's cash flow position and key financial performance indicators.

# Governors' Report (continued) For the year ended 31 August 2020

### Strategic report (continued)

### Achievements and performance (continued)

- The prudent financial discipline adopted in previous years informed the termly reviews referred to above and ensured that Governors continued to carry out their strategic financial monitoring role in an effective manner. In coming to a year-end position on the management accounts for 2019/20 and also in setting a budget for 2020/21 best estimates were applied due to the number of then unknowns (at July 2020) in relation to covid related income and expenditure and the approach to be taken by the DfE on such matters
- Given the above caveats, a 2019/20 year-end surplus of £1,024,000 has been achieved (which will protect the budget in future years in the light of the information presented in the following paragraph). This was less than the 2018/19 carry forward reported above, but an improvement on the projection at the beginning of the 2019/20 year.
- In setting the budget for 2020/21, Governors rigorously challenged the in-year deficit position presented in the sum of £293,380 (and also that for 2021/22). The situation was due to the lagged funding model for pupil funding whereby 2020/21 would be the first year of the increased PAN of 300 so that in September 2020 some 1131 pupils would be on roll but GAG funding would only be received for 1031 pupils. Governors were advised that proper accounting procedures had been followed in presenting the information in this manner and it was noted that, due to the same funding model, a return to in-year surplus was projected in 2022/23. On this basis, a budget for 2020/21 was approved with the in-year deficit reported above but still with a projected year-end surplus of £815,032.
- The requirement to produce medium term financial plans and submit them to the ESFA had been suspended in the light of the school closure, but such reports had still been produced for the internal information of Governors.
- The in-depth consideration of the content of the Risk Register, undertaken by the Finance and Audit Committee on a termly basis, continued (for example, to react to the Covid-19 threat and adjustments to reflect the completion of the new build). In the reporting year, account was taken of the content of the Academies Financial Handbook 2019, that more rigorous review of the Register was required. This was taken on board by providing additional evidence on the risks identified in relation to the monitoring actions and mitigating controls put in place. In addition, review arrangements were extended to take account of risks from the perspective of the Pupils and Personnel Committee remit.
- The 2019 Handbook also called for the production of an Annual Scrutiny report on control and
  risks and the ESFA also highlighted the need for a Contracts Register. In response, arrangements were
  approved to instruct the Trust Internal Auditors to evaluate risk in specific areas in more detail and a draft
  Contracts Register was presented to the summer term meeting of the Finance and Audit Committee (with
  a more comprehensive document to be submitted in the 2020 autumn term).
- The requirement for all EFSA letters to Academy Chief Financial Officers to be formally reported to the Governing Body continued to be adhered to and all such letters were so reported during the year.

### **School Staffing**

- Inevitably some staff turnover took place over the year but the Academy continued to be able to attract
  suitable replacements, supported by Governors in the recruitment process where this was possible.
  During the school closure, arrangements were made to conduct interviews with candidates on a virtual
  basis in order that appointments were in place for September 2020. All appointments were reported to the
  Academy Trust or Governing Body.
- One of the departures was the long serving Senior Deputy Head Teacher, who retired on 31st August 2020. Given the pressures on the school in the spring and summer terms arising from the school closure and partial re-opening, the Head Teacher decided to defer making arrangements to appoint to the position until the 2020 autumn term. It is envisaged that an appointment will be made from 1st January 2021.
- Outcomes from teachers' performance appraisal in 2018/19 were considered by the Pupils and Personnel Committee in the autumn term having regard to targets set for the preceding year in accordance with the Fernwood appraisal process and, in appropriate cases, salary progression was approved with effect from 1st September 2019.

### Governors' Report (continued) For the year ended 31 August 2020

#### Strategic report (continued)

#### Achievements and performance (continued)

- The Academies Financial Handbook in 2018 determined that formal arrangements for the reporting of executive pay were required. In the circumstances, the Trust established such arrangements (including the appointment of an external consultant) which were applied in the appraisal of the Head Teacher's performance against the targets set for 2018/19. The outcome was reported to the Governing Body in December 2019.
- Last year's report referred to the re-structuring of the support staff establishment. This new structure proved to be very effective in managing the school closure and the risk assessment process for the partial re-opening in the summer term for year 10 pupils and for the full re-opening in September 2020. Following appropriate advice, it was decided that any further staffing reviews should be held in abeyance pending a return to normal operations.

### **Buildings**

- Last year's report detailed the situation on the school expansion project. Regular reports were made to the Governing Body and Committees on the progress of construction and financial control. Originally due for completion by the end of December 2019, a number of delays occurred which saw the project completed and handed over to the school on 4th March 2020. Appropriate school staff began the management of the snagging list (a copy of which was provided to Trust Members) and staff training on the operation of the new facilities and preparations for use in September 2021 were put in place.
- Throughout the project, the costs were stringently monitored and whist an overspend is anticipated with the main contractor mainly due to delays, underspends within other areas of the project has ensured the project has remained within budget.
- In July the construction company issued a remeasure of substructure costs post dated to the start of the project. This is currently being challenged.

#### **Admissions**

- The Governing Body continues to operate as an Own Admissions Authority, adhering to the 2014 School Admissions Code. The Academy continues to be popular and heavily over-subscribed. Some 515 applications were received for the 300 places available for the September 2020 Year 7 intake, this being the first year of the revised PAN of 300 (the number of applications being slightly down on the 540 received for intake in 2019/20). The increased PAN relieved the historic local pressure for places as all applications for siblings, in-catchment, feeder school and children of staff members were able to be met. Indeed, some 53 out of catchment applications could also be met on this occasion.
- Admissions for 2020/21 were ranked in accordance with the Academy's approved admissions arrangements and the Code referred to above. Further internal rigour continues to be added to the process in checking applications. This applies also to in-year applications which the Trust continues to administer internally. Any in-year applications are considered by Governors prior to places being offered. Any appeals against admission decisions are processed in accordance with the 2012 School Admissions Appeals Code and the Trust continues to contract with Nottinghamshire County Council who provide a Clerked Appeals Service.
- Last year's report noted that the Governing Body was to consult on revising the proposed admission
  arrangements for 2021/22 (to provide greater clarity on the definition of siblings and to keep in step with
  the decision taken by the Local Authority in this connection). Such consultation took place in accordance
  with the 2014 School Admissions Code referred to above. No responses were received on this proposal
  and the Governing Body formally adopted the changes for the 2021/22 admission arrangements.

### Safeguarding/Behaviour/Exclusions

• Senior leadership continued to apply a high priority to safeguarding issues within the school. Staff training was regularly updated and staff were made aware of the revised Keeping Children Safe in Education guidance, September 2019. The school safeguarding policy was revised in the light of the school closure and the requirement for home/distance learning and the Academy Trust approved this document.

## Governors' Report (continued) For the year ended 31 August 2020

### Strategic report (continued)

### **Achievements and performance (continued)**

- One permanent exclusion was issued by the Head Teacher in the reporting year and the Governing Body's Pupil Discipline Committee upheld the Head's decision in this case. General information on this case and also internal and fixed term exclusions are reported to the Governing Body on a termly basis.
- Due to the school closure, it was only possible to formally report attendance data to the end of February 2020. At this time whole school attendance was down on the corresponding period in 2019 whilst persistent absence was at the same level. The reporting of further information on attendance was suspended following the school closure.

#### Miscellaneous

- The practice of providing more information to Governors through presentations to enable them to carry out their core duties more effectively continued. During the year the following major presentations were made:
- Pupil Premium the ongoing school improvement priority, reasons for the progress made in 2019 and the new strategy for 2019/20
- Alternative Provision (in the light of the findings of the Timpson Report, previously reported to the Governing Body) and initial consideration of the best future arrangements for Fernwood
- Careers Provision and a review of the revised approach adopted
- Personal Development an overview of future provision at the school informed by the statutory changes to the Relationships, Sex and Health Education curriculum and compulsory sex education provision from 1st September 2020.
- Policy review a tightening of arrangements to enhance business efficiency in this respect. Arrangements approved for appropriate link Governors to review any policy within their area of activity where only modest changes are required with new or significant changes being approved by the Governing Body or the appropriate Committee.

#### b. Going concern

After making appropriate enquiries, the board of Governors has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### Financial review

#### a. Reserves policy

The academy held total reserves of £11,357,000 including £14,211,000 in fixed asset reserves.

A deficit of £3,414,000 has arisen on the General Restricted Fund. This is due to the deficit of £3,878,000 on the Local Government Pension Scheme ("LGPS") which is allocated to this fund. The LGPS liability will not crystallise immediately and, as a consequence, any following commentary with regard to the Restricted General Fund excludes the LGPS deficit.

The governors have set a reserves policy as follows:

- Maintain £300,000 in reserves in order to cover any unexpected urgent expenditure requirements
- Maintain sufficient reserves to cover the cost of replacing the academy's existing ICT equipment and buildings when they come to the end of their useful life.

The reserves policy excludes fixed asset reserves. It also excludes any deficit in respect of the pension liability. Balances as at 31 August 2020 exceeded those required to be held under the reserves policy.

# Governors' Report (continued) For the year ended 31 August 2020

Strategic report (continued)

Financial review (continued)

#### b. Investment policy

The academy operates an investment policy that seeks to maximise returns, commensurate with a very low risk profile.

### c. Principal risks and uncertainties

Given the nature of the academy's operations and financing, the financial risks faced by the academy are limited. The academy manages such risks by ensuring an adequate level of reserves is maintained to deal with unexpected events. The academy also carefully monitors and manages cash flow through the year including working capital requirements.

A liability of £3,878,000 is shown in the academy balance sheet in respect of the local government pension scheme. The academy does not expect to have to fund the deficit other than in the normal course of making contributions to the pension fund. The risk to the academy is that if the deficit increases so too will the amount of pension contributions the academy is required to make. However this risk may be mitigated by any future proposed reform of the pension scheme. The academy maintains a three year financial plan, which considers various funding scenarios and how these can be managed and planned for. The academy's risk management policy requires the governors to assess the major risks to which the trust will be exposed and consider how the risks can be managed and mitigated.

#### Capital works

The academy requires large amounts of building and maintenance work, due to the buildings that house the academy being old and, in some cases, quite frail. It is difficult to assess what health and safety issues will emerge throughout the year and cost can build up. The building/maintenance work is continuous and can lead to disruption of pupils and staff. These risks are managed through the academy holding a large reserve and timing building/maintenance works to be scheduled for completion out of school hours and during the holidays where practical.

## **Funding**

The department of education (DfE) continues to work towards a national funding formula whereby the academy is unlikely to lose more than 1.5% funding per pupil over the medium term. The introduction of additional time limited funding for teacher salaries and pensions has supported the school in mitigating financial pressures relating to increased staffing costs. The academy continues to hold a large reserve which will support the academy if funding were to decrease.

#### Child protection and welfare issues

This is managed through having clear child protection and health and safety policies; Adherence to statutory recruitment procedures including CRB checks; child protection training for all staff; conducting external child protection and health and safety audits and implementing any recommendations. The academy employs a dedicated child protection officer and retains the services of a strategic health and safety advisor.

#### **Fundraising**

The academy holds Wear What You Like Days to raise funds. The funds are for both internal and external projects, external fundraising has been undertaken for projects such as UNICEF. The academy also held a Coffee Morning which raised funds for Macmillan. All participation by staff, pupils and parents is completely voluntary. The academy does not work with any commercial participators.

# Governors' Report (continued) For the year ended 31 August 2020

#### Plans for future periods

In accordance with the aims and objectives of The Fernwood Academy Trust, the academy will continue to sharply focus on, and drive, improvements in the levels of performance of its students at all levels and will continue to ensure that all students progress to further and higher education.

The academy will continue to develop outstanding teaching and learning as identified by Ofsted" April 2012 by attracting, recruiting and developing outstanding teachers and leaders. This will be achieved by further developing the school's professional development road map.

The academy will push boundaries in relation to curriculum innovation. In particular it seeks to focus on the use of new technology to expand the areas of science, engineering, maths and computing.

The specific focus for 2020-21:

- Continue to improve outcomes for all students with a particular focus on narrowing the gap in achievement between advantaged and disadvantaged students
- Further enhance provision for, and the achievement of students who enter the school below L4 in mathematics and reading and for those students who have special educational needs and/or disabilities
- Continue to develop the school curriculum in light of government changes to the National Curriculum and external examinations
- Strengthen partnership work with other schools, notably Bilborough College and George Spencer Teaching School Alliance and Nottingham University.

#### Disclosure of information to auditors

Insofar as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Governors' Report, incorporating a strategic report, was approved by order of the Board of Governors, as the company directors, on the company d

Mr P Irons

Chair of the Governing Body

Mr P A Burke Accounting Officer

#### **Governance Statement**

### Scope of responsibility

As Governors, we acknowledge we have overall responsibility for ensuring that The Fernwood Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Fernwood Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of Governors any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The board of Governors has formally met 4 times during the year. Due to Covid-19 restrictions, governance arrangements were modified this year so that only 4 Governing Body meetings took place in 2019/20 with General Trust meetings substituting for the remaining 2 scheduled Governing Body meetings.

Attendance during the year at meetings of the board of Governors was as follows:

Governor	Meetings attended	Out of a possible
Mr P Irons, Chair	4	4
Mrs E Jackson	0	2
Mrs U Afzal	3	4
Dr S Ahmad	4	4
Mr N Capon	1	1
Mr M Blatchly	4	4
Mr R Burnet	4	4
Mrs C Donaldson	4	4
Mr S Deadman-Corsie	3	4
Mr C Gregory	3	4
Mrs R Hudlin	3	4
Mr A Hunt, Vice Chair	4	4
Mr A Ishaque	3	4
Mr N Jackson	4	4
Mr L J Mead	4	4
Mrs K Shale	2	2
Ms A Smart-Gosrani	4	4
Mr A Hicks	4	4
Mr P A Burke	4	4
Mr K Beswick	3	4
Mrs R Bennett	4	4
Mrs A Hopkinson	4	4
Mr S Graves	1	1

### **Governance Statement (continued)**

#### Governance (continued)

The Finance and Audit Committee is a sub-committee of the main Board of Governors. Part of its remit is to consider all financial management, internal control and budgeting matters and advise the Governing Body on appropriate courses of actions in relation to these matters.

Attendance during the year at meetings was as follows:

Governor	Meetings attended	Out of a possible	
Mr P Irons	2	3	
Mr M Blatchly	3	3	
Mr P A Burke	3	3	
Mr S Deadman-Corsie	3	3	
Mr C Gregory	3	3	
Mrs R Hudlin	2	3	
Mr A Hunt	3	3	
Mr N Jackson	3	3	

### Review of value for money

As Accounting Officer, the Principal has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the board of Governors where value for money can be improved, including the use of benchmarking data where appropriate. The accounting officer for the Academy Trust has delivered improved value for money during the year by:

- A restructure of the administrative team to effectively accommodate the academy's ongoing expansion was implemented from September 2020.
- Regularly reviewing the functions of the academy and challenging how and why services are provided and setting targets and performance indicators for improvement.
- Monitoring outcomes and comparing performance with similar academies.
- Consulting appropriate stakeholders before major decisions are made; and prompting fair competition through quotations and tenders to ensure that goods and services are secured in the most economic, efficient and effective way.

Value for money in some areas of spend, such as personal protective equipment required due to the Covid pandemic became difficult to attain from the Academy's preferred suppliers during the summer term and as such many more online purchases were made to ensure efficiency in spend continued.

Value for money examples:

- A reduction in the number of surplus teaching periods has ensured that the cost ratio of teacher periods: student numbers has reduced even though the number of students has increased by 100 in Year 7.
- Since January 2013 the Trust has outsourced its finance function to SAAF Education Ltd. This is reviewed annually to ensure continued best value.

The Trust is committed to continued best value for money practice and will be reviewing the following areas in future periods:

- Ongoing review of the curriculum and its delivery
- Ongoing review of back office systems
- Ongoing review of facilities management

## **Governance Statement (continued)**

### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Fernwood Academy Trust for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

#### Capacity to handle risk

The Board of Governors has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Governors.

#### The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Governors
- regular reviews by the Finance and General Purposes Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

The Board of Governors has considered the need for a specific internal audit function and has decided to appoint Hobsons (Chartered Accountants) as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included:

- testing of purchase systems
- testing of payroll systems
- testing of control account/bank reconciliations
- testing capital contracts
- testing of income transactions

On an annual basis, the internal auditor reports to the board of Governors through the audit committee on the operation of the systems of control and on the discharge of the Governors' financial responsibilities.

The Board of Governors confirm that the internal auditor has delivered their schedule of work as planned.

### **Governance Statement (continued)**

#### **Review of effectiveness**

As accounting officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors:
- the financial management and governance self-assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of Governors on on their behalf by:

11/1/21

and signed

Mr P Irons

Chair of the Governing Body

Mr P A Burke

**Accounting Officer** 

### Statement on Regularity, Propriety and Compliance

As Accounting Officer of The Fernwood Academy Trust I have considered my responsibility to notify the Academy board of Governors and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy, under the funding agreement in place between the Academy and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the Academy board of Governors are able to identify any material irregular or improper use of all funds by the Academy, or material non-compliance with the terms and conditions of funding under the Academy's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Governors and ESFA.

Mr P A Burke Accounting Officer

Date: (( | ( | ) )

# Statement of Governors' responsibilities For the year ended 31 August 2020

The Governors (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Governors to prepare financial statements for each financial. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Governors and signed on its behalf by:

Mr P Irons

Chair of the Governing Body

on

# Independent Auditors' Report on the financial statements to the Members of The Fernwood Academy Trust

#### **Opinion**

We have audited the financial statements of The Fernwood Academy Trust (the 'academy') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education & Skills Funding Agency.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the Academy's ability to continue to adopt the going concern basis of
  accounting for a period of at least twelve months from the date when the financial statements are
  authorised for issue.

# Independent Auditors' Report on the financial statements to the Members of The Fernwood Academy Trust (continued)

#### Other information

The Governors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Other information includes the Reference and Administrative Details, the Governors' Report including the Strategic Report, and the Governance Statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Governors' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

# Independent Auditors' Report on the financial statements to the Members of The Fernwood Academy Trust (continued)

### Responsibilities of trustees

As explained more fully in the Governors' Responsibilities Statement, the Governors (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

### Auditors' responsibilities for the audit of the financial statements

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Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <a href="https://www.frc.org.uk/auditorsresponsibilities">www.frc.org.uk/auditorsresponsibilities</a>. This description forms part of our Auditors' Report.

#### Use of our report

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Sarah Flear (Senior Statutory Auditor)

for and on behalf of

**Smith Cooper Audit Limited** 

Chartered Accountants and Statutory Auditors

2 Lace Market Square

Nottingham

NG1 1PB

Date: 25 (1 ( 12 (

# Independent Reporting Accountant's Assurance Report on Regularity to The Fernwood Academy Trust and the Education & Skills Funding Agency

In accordance with the terms of our engagement letter dated 7 August 2020 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Fernwood Academy Trust during the year 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Fernwood Academy Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Fernwood Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Fernwood Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

# Respective responsibilities of The Fernwood Academy Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The Fernwood Academy Trust's funding agreement with the Secretary of State for Education dated 27 March 2019 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

## **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

The work undertaken to draw to our conclusion was as follows:

- Planned our assurance procedures including identifying key risks;
- Carried out a programme of substantive testing, including review of the program of work and findings in relation to internal scrutiny;
- Undertook controls testing where considered appropriate;
- Concluded on the procedures undertaken.

# Independent Reporting Accountant's Assurance Report on Regularity to The Fernwood Academy Trust and the Education & Skills Funding Agency (continued)

#### Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

**Smith Cooper Audit Limited** 

Ind Coge Adictite

2 Lace Market Square

Nottingham NG1 1PB

Date: 25(1/2)

# Statement of financial activities (incorporating income and expenditure account) For the year ended 31 August 2020

	Note	Unrestricted funds 2020 £000	Restricted funds 2020 £000	Restricted fixed asset funds 2020 £000	Total funds 2020 £000	Total funds 2019 £000
Income from:						
Donations and capital grants	3	-	2	2,080	2,082	1,878
Funding for the academy trust's educational operations	4	33	6,060	-	6,093	5,887
Other trading activities	5	160	44	-	204	278
Investments		1	-	_	1	1
Total income		194	6,106	2,080	8,380	8,044
Expenditure on:						
Raising funds	6	228	-	-	228	234
Academy trust educational operations	7	14	6,228	252	6,494	6,148
Total expenditure		242	6,228	252	6,722	6,382
Net (expenditure)/income		(48)	(122)	1,828	1,658	1,662
Transfers between funds	17	-	(690)	690	-	-
Net movement in funds before other recognised gains/(losses)		(48)	(812)	2,518	1,658	1,662
Other recognised gains/(losses):						
Actuarial losses on defined benefit pension schemes	23		(809)	-	(809)	(511)
Net movement in funds		(48)	(1,621)	2,518	849	1,151
Reconciliation of funds:			-	<del></del>		
Total funds brought forward		609	(1,793)	11,693	10,509	9,358
Net movement in funds		(48)	(1,621)	2,518	849	1,151
Total funds carried forward		561	(3,414)	14,211	11,358	10,509

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 29 to 53 form part of these financial statements.

### THE FERNWOOD ACADEMY TRUST

(A Company Limited by Guarantee) Registered number: 07597390

## Balance Sheet As at 31 August 2020

	,693
14,211     11       Current assets       Stocks     13     1     1     1       Debtors     14     533     607	
Current assets           Stocks         13         1         1           Debtors         14         533         607	,693
Current assets           Stocks         13         1         1           Debtors         14         533         607	,
Debtors 14 <b>533</b> 607	
Cash at bank and in hand 21 <b>906</b> 1,437	
<b>1,440</b> 2,045	
Creditors: amounts falling due within one year 15 (416) (388)	
Net current assets 1,024	,657
Total assets less current liabilities 15,235 13	,350
Net assets excluding pension liability 15,235 13	,350
Defined benefit pension scheme liability 23 (3,878)	,841)
Total net assets 11,357 10	,509
Funds of the Academy Restricted funds:	
Restricted fixed asset funds 17 <b>14,211</b> 11,693	
Restricted income funds 17 464 1,048	
Restricted funds excluding pension asset 17 14,675 12,741	
Pension reserve 17 <b>(3,878)</b> (2,841)	
Total restricted funds 17 10,797 9	,900
Unrestricted income funds 17 560	609
Total funds 11,357 10	,509

The financial statements on pages 26 to 53 were approved by the Governors, and authorised for issue on and are signed on their behalf, by:

Mr P Irons

Chair of the Governing Body

## Statement of Cash Flows For the year ended 31 August 2020

	Note	2020 £000	2019 £000
Cash flows from operating activities			
Net cash provided by operating activities	19	159	255
Cash flows from investing activities	20	(690)	(77)
Change in cash and cash equivalents in the year		(531)	178
Cash and cash equivalents at the beginning of the year		1,437	1,259
Cash and cash equivalents at the end of the year	21	906	1,437

The notes on pages 29 to 53 form part of these financial statements

## Notes to the Financial Statements For the year ended 31 August 2020

## 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation of financial statements

The financial statements of the Academy, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Fernwood Academy Trust meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in Sterling which is the functional currency of the company and rounded to the nearest £1,000.

#### 1.2 Going concern

The Governors assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### Notes to the Financial Statements For the year ended 31 August 2020

### 1. Accounting policies (continued)

#### 1.3 Income

All income is recognised once the Academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

#### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

## Notes to the Financial Statements For the year ended 31 August 2020

#### 1. Accounting policies (continued)

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### • Expenditure on raising funds

This includes all expenditure incurred by the Academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the Academy's educational operations, including support costs and costs relating to the governance of the Academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Academy; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Taxation

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## 1.7 Tangible fixed assets

Assets costing £5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

# Notes to the Financial Statements For the year ended 31 August 2020

### 1. Accounting policies (continued)

### 1.7 Tangible fixed assets (continued)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property - 2% straight line Furniture and equipment - 20% straight line Computer equipment - 33% straight line

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

### 1.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

#### 1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.11 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

## Notes to the Financial Statements For the year ended 31 August 2020

### 1. Accounting policies (continued)

#### 1.12 Financial instruments

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to the Academy's wholly owned subsidiary are held at face value less any impairment.

#### 1.13 Pensions

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

# Notes to the Financial Statements For the year ended 31 August 2020

### 1. Accounting policies (continued)

### 1.14 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

### 2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

# Notes to the Financial Statements For the year ended 31 August 2020

# 3. Income from donations and capital grants

	Restricted funds 2020 £000	Restricted fixed asset funds 2020 £000	Total funds 2020 £000	Total funds 2019 £000
Donations	2	-	2	3
Capital Grants	-	2,080	2,080	1,875
	2	2,080	2,082	1,878
Total 2019	3	1,875	1,878	

# 4. Funding for the Academy Trust's educational operations

	Unrestricted funds 2020 £000	Restricted funds 2020 £000	Total funds 2020 £000	Total funds 2019 £000
DfE/ESFA grants				
General Annual Grant (GAG)	-	5,369	5,369	5,307
Other DfE Group grants	-	470	470	312
	-	5,839	5,839	5,619
Other government grants				
Local authority grants	-	35	35	59
Special educational projects	-	17	17	13
Other educational funding	-	-	-	5
Exceptional government funding	-	52	52	77
Coronavirus exceptional support	-	75	75	-
Other income from the academy trust's educational operations	-	75	75	-
School trip income	_	71	71	140
Other educational funding	33	23	56	51
	33	6,060	6,093	5,887
Total 2019	51	5,836	5,887	

### Notes to the Financial Statements For the year ended 31 August 2020

## 4. Funding for the Academy Trust's educational operations (continued)

The academy trust has been eligible to claim additional funding in the year from government support schemes in response to the coronavirus outbreak. The funding received is shown above under "exceptional government funding". The funding received for coronavirus exceptional support covers £35k of free school meals costs and £40k of cleaning and cleaning supply costs. These costs are included in note 7 below as appropriate.

#### 5. Income from other trading activities

	Unrestricted funds 2020 £000	Restricted funds 2020 £000	Total funds 2020 £000	Total funds 2019 £000
Catering income	144	-	144	200
Hire of facilities	16	-	16	32
Staff consultancy	-	44	44	46
	160	44	204	278
Total 2019	232	46	278	

## 6. Expenditure

	Staff Costs 2020 £000	Premises 2020 £000	Other 2020 £000	Total 2020 £000	Total 2019 £000
Expenditure on raising voluntary income:					
Direct costs Funding for academy trust's educational operations:	105	-	123	228	234
Direct costs	4,642	-	512	5,154	4,786
Allocated support costs	652	424	264	1,340	1,362
	5,399	424	899	6,722	6,382
Total 2019	4,950	439	993	6,382	

# Notes to the Financial Statements For the year ended 31 August 2020

## 7. Analysis of expenditure by activities

	Activities undertaken directly 2020 £000	Support costs 2020 £000	Total funds 2020 £000	Total funds 2019 £000
Funding for academy trust's educational operations	5,154	1,340	6,494	6,148
Total 2019	4,786	1,362	6,148	
Analysis of direct costs				
			Total funds 2020 £000	Total funds 2019 £000
Teaching and educational support staff costs Depreciation Educational supplies Examination fees Staff development Educational consultancy Other direct costs Technology costs			4,642 58 222 68 12 30 70 51	4,236 64 159 83 12 29 141 60
Travel and subsistence			1	2

4,786

5,154

## Notes to the Financial Statements For the year ended 31 August 2020

# 7. Analysis of expenditure by activities (continued)

# **Analysis of support costs**

	Total funds 2020 £000	Total funds 2019 £000
Support staff wages and salaries	652	603
Depreciation	194	207
Insurance	22	24
Technology costs	22	27
Water rates	10	11
Recruitment and support	5	8
Maintenance of premises	79	107
Cleaning	37	9
Rates	29	28
Operating lease rentals	15	15
Energy	85	98
Other support costs	139	160
Transport	21	35
Other occupancy costs	16	16
Governance costs	14	14
	1,340	1,362
During the year ended 31 August 2020, the academy incurred the following 0	Governance costs	3:
	2020 £000	2019 £000
Audit fees	8	8
Other non-audit fees	6	6

14

14

### Notes to the Financial Statements For the year ended 31 August 2020

### 8. Net (expenditure)/income

Net (expenditure)/income for the year includes:

	2020 £000	2019 £000
Operating lease rentals	15	15
Depreciation of tangible fixed assets Fees paid to auditors for:	252	271
- audit	8	8
- other services	6	6

During the year there were no individual transactions exceeding £5,000 falling under the following headings:

- Ex-gratia/compensation payments
- Gifts made by the trust
- Fixed asset losses
- Stock losses
- Unrecoverable debts
- Cash losses

### 9. Staff costs

## a. Staff costs

Staff costs during the year were as follows:

	2020 £000	2019 £000
Wages and salaries	3,861	3,645
Social security costs	392	355
Pension costs	1,076	811
	5,329	4,811
Agency staff costs	69	139
	5,398	4,950

# Notes to the Financial Statements For the year ended 31 August 2020

### 9. Staff costs (continued)

#### b. Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2020 No.	2019 No.
Teachers	76	75
Administration and support	53	57
Management	7	5
	136	137

# c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 No.	2019 No.
In the band £60,001 - £70,000	2	1
In the band £70,001 - £80,000	1	1
In the band £80,001 - £90,000	-	1
In the band £90,001 - £100,000	1	-
		·

### d. Key management personnel

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £786,050 (2019 - £632,004).

# Notes to the Financial Statements For the year ended 31 August 2020

#### 10. Governors' remuneration and expenses

One or more Governors has been paid remuneration or has received other benefits from an employment with the Academy. The principal and other staff Governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Governors' remuneration and other benefits was as follows:

		2020	2019
		£000	£000
Mrs A Hopkinson (appointed 25 September 2019)	Remuneration	25 - 30	-
	Pension contributions paid	5 - 10	-
Mr N Jackson	Remuneration	40 - 45	40 - 45
	Pension contributions paid	10 - 15	5 - 10
Mr A Young (resigned 31 August 2019)	Remuneration	-	40 - 45
	Pension contributions paid	-	5 - 10
Mr L J Mead	Remuneration	40 - 45	35 - 40
	Pension contributions paid	5 - 10	5 - 10
Mr P A Burke	Remuneration	90 - 95	85 - 90
	Pension contributions paid	20 - 25	10 - 15

During the year ended 31 August 2020, travel and stationery expenses totalling £67 were reimbursed or paid directly to 1 Governor (2019 - £228 to 2 Governors).

#### 11. Governors' and Officers' insurance

In accordance with normal commercial practice, the Academy has purchased insurance to protect Governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £10,000,000. It is not possible to quantify the Governors and officers indemnity element from the overall cost of the RPA scheme.

### Notes to the Financial Statements For the year ended 31 August 2020

## 12. Tangible fixed assets

	Freehold property £000	Assets under construction £000	Furniture and equipment £000	Computer equipment £000	Total £000
Cost					
At 1 September 2019	10,939	2,060	316	683	13,998
Additions	2,520	-	128	122	2,770
Disposals	-	-	-	(112)	(112)
Transfers between classes	2,060	(2,060)	•	-	•
At 31 August 2020	15,519	-	444	693	16,656
Depreciation					
At 1 September 2019	1,430	8.	295	580	2,305
Charge for the year	185	u <del>.</del>	9	58	252
On disposals	-	-	•	(112)	(112)
At 31 August 2020	1,615	[=	304	526	2,445
Net book value					
At 31 August 2020	13,904	-	140	167	14,211
At 31 August 2019	9,509	2,060	21	103	11,693

Included in freehold property is freehold land at valuation of £1,709,000 (2019 - £1,709,000), which is not depreciated.

During the year, construction completed on an expansion and boiler project which respresents the entire £2,060,000 transferred from assets under construction as well as the £2,520,000 current year freehold property additions.

#### 13. Stocks

	2020	2019
	£000	£000
Finished goods and goods for resale	1	1

# Notes to the Financial Statements For the year ended 31 August 2020

### 14. Debtors

	2020 £000	2019 £000
Due within one year		
Trade debtors	3	4
Other debtors	3	-
Prepayments and accrued income	441	381
VAT recoverable	86	222
	533	607
15. Creditors: Amounts falling due within or	ne year	
	2020 £000	2019 £000
Trade creditors	50	42
Other creditors	17	13
Accruals and deferred income	349	333
	416	388
	2020 £000	2019 £000
Deferred income		
Deferred income at 1 September 2019	32	31
Resources deferred during the year	108	32
Amounts released from previous years	(32)	(31)
Deferred income at 31 August 2020	108	32

Deferred income relates to Rates relief, SEN grants, lunch payments and Pupil Growth Fund income which relate to the 2020/21 academic and financial year.

# Notes to the Financial Statements For the year ended 31 August 2020

#### 16. Financial instruments

	2020 £000	2019 £000
Financial assets		
Financial assets measured at fair value through income and expenditure	906	1,437
Financial assets that are debt instruments measured at amortised cost	6	4
	912	1,441
	2020 £000	2019 £000
Financial liabilities		
Financial instruments measured at amortised cost	(416)	(356)

Financial assets measured at fair value through income and expenditure comprises cash at bank.

Financial assets that are debt instruments measured at amortised cost comprises trade debtors and other debtors excluding the VAT debtor.

Financial liabilities measured at amortised cost comprise trade creditors, accruals and other creditors.

### Notes to the Financial Statements For the year ended 31 August 2020

#### 17. Statement of funds

	Balance at 1 September 2019 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 August 2020 £000
Unrestricted funds					2000	2000
General Funds	609	193	(242)		-	560
Restricted general funds						
General Annual Grant (GAG)	1,048	5,369	(5,263)	(690)	-	464
Other DfE Group Grants	-	545	(545)	-	-	-
Other income Local authority	-	140	(140)	-	-	-
grants	-	52	(52)	-	-	-
Pension reserve	(2,841)	-	(228)	-	(809)	(3,878)
	(1,793)	6,106	(6,228)	(690)	(809)	(3,414)
Restricted fixed asset funds						
Fixed assets						
transferred on conversion	6,441	_	(131)	-	-	6,310
DfE Group	·					
Capital Grants	3,735	1,288	(76)	•	-	4,947
Donations Capital	26	-	(1)	•	-	25
expenditure from GAG	1,184	_	(38)	690	_	1,836
Local authority	1,104		(00)	000	_	1,000
grants	307	792	(6)	-	-	1,093
	11,693	2,080	(252)	690		14,211
Total Restricted funds	9,900	8,186	(6,480)		(809)	10,797
Total funds	10,509	8,379	(6,722)		(809)	11,357

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant, and other DfE Group grants relate to government funding for the provision of education by the academy including Special Educational Needs projects. Other restricted income relates to non-government restricted funding.

### Notes to the Financial Statements For the year ended 31 August 2020

### 17. Statement of funds (continued)

Unrestricted reserves comprise the net of income and expenditure from Music, Catering, Lettings and Uniform transactions.

Restricted fixed asset funds are resources which are to be applied to a specific purpose imposed by the Department for Education where the asset acquired or created is held for a specific purpose.

The loss of £809,000 is an actuarial loss on the defined benefit pension scheme.

Under the funding agreement with the Secretary of State, the Academy was not subject to a limit on the amount of GAG it could carry forward at 31 August 2020.

#### **Total funds analysis**

Fund balances at 31 August 2020 were allocated as follows:

	2020 £000	2019 £000
Fernwood Academy Trust	1,024	1,657
Restricted fixed asset fund Pension reserve	14,211 (3,878)	11,693 (2,841)
Total	11,357	10,509

# Notes to the Financial Statements For the year ended 31 August 2020

# 17. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

Unrestricted funds	Balance at 1 September 2018 £000	Income £000	Expenditure £000	Transfers in/out £000	Gains/ (Losses) £000	Balance at 31 August 2019 £000
General Funds	579	284	(254)	-	-	609
Restricted general funds						
General Annual Grant (GAG)	844	5,307	(5,049)	(54)	-	1,048
Other DfE Group Grants		312	(312)	_	_	_
Other income		194	(194)	-	_	-
Local authority			(70)			
grants Pension reserve	- (2,100)	72 -	(72) (230)	-	- (511)	- (2,841)
T CHSION TOSCIVE	(2,100)		(200)		(011)	(2,041)
	(1,256)	5,885	(5,857)	(54)	(511)	(1,793)
Restricted fixed asset funds						
Fixed assets						
transferred on conversion	6,619	-	(178)	-	-	6,441
DfE Group Capital Grants	2,227	1,568	(60)	-	-	3,735
Donations	27	-	(1)	-	-	26
Capital expenditure from			(2.2)			
GAG Local authority	1,162	-	(32)	54	-	1,184
grants	-	307	-	-	-	307
	10,035	1,875	(271)	54		11,693
Total Restricted funds	8,779	7,760	(6,128)	-	(511)	9,900
Total funds	9,358	8,044	(6,382)	-	(511)	10,509

# Notes to the Financial Statements For the year ended 31 August 2020

## 18. Analysis of net assets between funds

**Total** 

## Analysis of net assets between funds - current period

	Unrestricted funds 2020 £000	Restricted funds 2020 £000	Restricted fixed asset funds 2020 £000	Total funds 2020 £000
Tangible fixed assets	-	-	14,211	14,211
Current assets	560	880	-	1,440
Creditors due within one year	-	(416)	-	(416)
Provisions for liabilities and charges	-	(3,878)	-	(3,878)
Total	560	(3,414)	14,211	11,357
Analysis of net assets between funds - pri	or period			
			Restricted	
	Unrestricted	Restricted	fixed asset	Total
	funds 2019	funds 2019	funds 2019	funds 2019
	£000	£000	£000	£000
Tangible fixed assets	-	-	11,693	11,693
Current assets	609	1,435	_	2,044
Creditors due within one year	-	(387)	-	(387)
Provisions for liabilities and charges	-	(2,841)	••	(2,841)

609

(1,793)

11,693

10,509

# Notes to the Financial Statements For the year ended 31 August 2020

# 19. Reconciliation of net income to net cash flow from operating activities

		2020 £000	2019 £000
	Net income for the period (as per Statement of Financial Activities)	1,658	1,662
	Adjustments for:		
	Depreciation	252	271
	Capital grants from DfE and other capital income	(2,080)	(1,875)
	Interest receivable	(1)	(1)
	Defined benefit pension scheme cost less contributions payable	176	175
	Defined benefit pension scheme finance cost	52	55
	Decrease/(increase) in debtors	74	(267)
	Increase in creditors	28	235
	Net cash provided by operating activities	159	255
20.	Cash flows from investing activities		
		2020	2019
		£000	£000
	Dividends, interest and rents from investments	1	1
	Purchase of tangible fixed assets	(2,771)	(1,953)
	Capital grants from DfE Group	2,080	1,875
	Net cash used in investing activities	(690)	(77)
24	Analysis of each and each envisalente		
21.	Analysis of cash and cash equivalents		
		2020	2019
		£000	£000
	Cash in hand	906	1,437
	Total cash and cash equivalents	906	1,437
22.	Capital commitments		
	•		
		2020 £000	2019 £000
	Contracted for but not provided in these financial statements	2000	~000
	Acquisition of tangible fixed assets	=	2,573

### Notes to the Financial Statements For the year ended 31 August 2020

#### 23. Pension commitments

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Nottinghamshire County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £711,000 (2019 - £462,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy has set out above the information available on the scheme.

### Notes to the Financial Statements For the year ended 31 August 2020

#### 23. Pension commitments (continued)

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £180,000 (2019 - £158,000), of which employer's contributions totalled £137,000 (2019 - £119,000) and employees' contributions totalled £43,000 (2019 - £39,000). The agreed contribution rates for future years are 20.8 per cent for employers and 5.5 - 12.5 per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

	<b>2020</b> %	2019 %
Rate of increase in salaries	3.30	3.70
Rate of increase for pensions in payment/inflation	2.30	2.20
Discount rate for scheme liabilities	1.60	1.85

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
Males	21.8	21.7
Females	24.4	24.4
Retiring in 20 years		
Males	23.2	23.3
Females	25.9	26.2
Sensitivity analysis		
	2020 £000	2019 £000
Discount rate +0.1%	6,627	5,298
Discount rate -0.1%	6,947	<i>5,543</i>
Mortality assumption - 1 year increase	7,048	5,627
Mortality assumption - 1 year decrease	6,532	5,219
CPI rate +0.1%	6,930	5,530
CPI rate -0.1%	6,643	5,310

## Notes to the Financial Statements For the year ended 31 August 2020

## 23. Pension commitments (continued)

The Academy's share of the assets in the scheme was:

August		At 31 August 2019 £000
Equities	1,738	1,608
Gilts	113	84
Corporate bonds	249	222
Property	383	341
Cash and other liquid assets	114	76
Other	310	247
Total market value of assets	2,907	2,578
The actual return on scheme assets was £91,000 (2019 - £114,000).		
The amounts recognised in the Statement of Financial Activities are as follows:		
	2020 £000	2019 £000
Current service cost	(313)	(248)
Past service cost	-	(46)
Net interest cost	(51)	(54)
Administrative expenses	(1)	(1)
Total amount recognised in the Statement of Financial Activities	(365)	(349)
Changes in the present value of the defined benefit obligations were as follows:		
	2020 £000	2019 £000
At 1 September	5,419	4,464
Interest cost	99	118
Contributions by scheme participants	43	39
Change in financial assumptions	1,037	561
Estimated benefits paid net of transfers in	(126)	(57)
Current service cost	313	248
Past service costs including curtailments	-	46
At 31 August	6,785	5,419

#### Notes to the Financial Statements For the year ended 31 August 2020

#### 23. Pension commitments (continued)

Changes in the fair value of the Academy's share of scheme assets were as follows:

	2020 £000	2019 £000
At 1 September	2,578	2,364
Other actuarial gains/(losses)	185	-
Interest on assets	48	64
Return on assets less interest	43	50
Contributions by employer including unfunded	137	119
Contributions by scheme participants and other employers	43	39
Estimated benefits paid plus unfunded net of transfers in	(126)	(57)
Administration expenses	(1)	(1)
At 31 August	2,907	2,578

#### 24. Operating lease commitments

At 31 August 2020 the Academy had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £000	2019 £000
Not later than 1 year	15	15
Later than 1 year and not later than 5 years	9	24
	24	39

### 25. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £NIL for the debts and liabilities contracted before he/she ceases to be a member.

### 26. Related party transactions

Owing to the nature of the Academy Trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Academy Trust's financial regulations and normal procurement procedures relating to connected and related party transactions. No related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 10.

